



# REGISTRATION TERMS AND PROCEDURES for CLIENTS / END-USERS OF SAAGNY MEMBERS

- All distributor clients / end-users **MUST** be registered using the form on page 2 (reverse side); distributor personnel must register online at [www.saagny.org](http://www.saagny.org).
- The form must be completed in its entirety, **including credit card information** at the bottom. You may invite and register as many clients as you wish - your card will be charged after the show and only for those clients / end-users that are verified in attendance.
- In the event that the same client/end-user is registered by multiple distributors, the client will be registered to the FIRST distributor submitting their name.
- Completed forms may be faxed to 914-365-2541 or emailed to [info@saagny.org](mailto:info@saagny.org).
- A separate form is required for each different credit card you wish to use. Credit card information **must be included** - we will not send invoices after the show. *(For example, if you have five sales reps bringing clients and each one is paying separately, each one must complete this form. If your company is paying for all clients for all of the sales reps using one credit card, only one form is required.)*
- **DO NOT REGISTER CLIENTS/END-USERS AS EMPLOYEES OF YOUR COMPANY - EXHIBITORS WILL BE UNAWARE THEY ARE END BUYERS AND MAY DIVULGE INFORMATION THAT IS NOT APPROPRIATE FOR AN END BUYER.** Those registered as distributors will be included on pre- and post-show attendance lists supplied to the exhibiting suppliers. You will be charged double the rate below for any end-user registered as an employee of your company.
- There is no charge for employees / affiliates of SAAGNY member companies to attend.
- Clients /end-users of SAAGNY member companies are \$15 each. If you have 10 or more verified attendees at the show, the price is \$10 each.  
*All clients/end-users must be paid for using the same credit card to receive the discount - if three people from the same company each bring four clients but pay using three separate credit cards, the clients are billed at \$15 each...if all are billed to one credit card, the cost is \$10 each.)*
- All client / end-user name badges will contain a name, badge number and distributor code only - there will be no identification on the badge indicating their employer or the name of distributor who invited the client. **Clients/ End-Users should be directed to Client Registration on the day of the show.**

## QUESTIONS?

Call the SAAGNY office at 914-848-7369 or email [info@saagny.org](mailto:info@saagny.org)

